

RSA Token Holder Instructions

- 1) Remove existing key rings from RSA Token(s).
- 2) Insert Token into Holder, pin first - as shown here:
- 3) Press down until seated, repeat with remaining tokens.
If using two tokens in a three token holder, insert into the top two slots. This will allow them to guide the badges smoothly.
- 4) Badge insertion: insert up to three ID cards/badges into the top tab, the badge will need to bend slightly to stay in the groove.
When fully inserted the badge will snap down into the curved ramp, and be held in place by the curved ramp. One badge may be a little loose, two is ideal, and three is snug.
- 5) Badge removal: simply slide badge upwards, if difficult, lift the card up by the lanyard cutout.



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